



## Board of Education Meeting Minutes held on September 26, 2005

Minutes of a Board of Education Meeting of Cary Community Consolidated School District 26, McHenry and Lake Counties, Cary, Illinois, held at the Administrative Center, 400 Haber Road, Cary, Illinois 60013

The Board of Education of Cary Community Consolidated School District, McHenry and Lake Counties, Cary, Illinois, held a regularly scheduled meeting on Monday, September 26, 2005 at 7:00 p.m. at the Administrative Center, 400 Haber Road, Cary, Illinois 60013.

### Public Hearing on 2005-2006 Budget

#### 1. Organization

##### 1.1 Call to Order

Meeting was called to order at 7:00 p.m.

##### 1.2 Roll Call

Present: Randy Lawrence, Dave Ruelle, Craig Loew, Gary Wleklinski, Valerie Moxley, Chris Jenner. Absent: Stephen Bush

#### 2. Public Hearing for 2005-2006 Budget

##### 2.1 Presentation of Budget

Ms. Gorla reviewed the budget book. She described the various sections of the book. She also informed the community in attendance that the budget book has been on display at the Administration Center and the Cary Area Library. Anyone with questions or comments may email or phone Ms. Gorla.

##### 2.2 Comments From Public

There were no comments.

##### 2.3 Adjournment

Member Moxley moved and Member Lawrence seconded the motion to end meeting at 7:09 p.m. Voting aye: All. Voting Nay: None. Motion approved.

### Items on Agenda

#### 1. Organization

##### 1.1 Call to Order

Meeting was called to order at 7:09 p.m.

##### 1.2 Pledge of Allegiance to Flag

The Pledge of Allegiance was recited.

##### 1.3 Roll Call

Present: Randy Lawrence, Dave Ruelle, Craig Loew, Gary Wleklinski, Valerie Moxley, Chris Jenner. Absent: Stephen Bush

**2. Good News**

Mr. Smith spoke of the Hurricane Katrina relief efforts in Cary 26 Schools by staff, parents, and students. In total approximately \$40,000 was collected and donated to the Red Cross.

**3. Community Input**

Dina Dzedzic spoke regarding speech and language staffing for ECE. She has concerns with the program and is worried about her son’s IEP minutes being met. She stated that she is representing several other parents with the same concerns who could not attend the meeting.

**4. Open Forum**

**4.1 Board**

Mr. Jenner thanked the principals of Prairie Hill, Briargate and Maplewood Schools for providing him with a tour of their school.

Mr. Loew thanked the administrators, staff and community for taking the time over the last several weeks to participate in many discussions and to attend tonight’s meeting.

**4.2 Administrators**

No comments.

**4.3 Monthly Superintendent’s Report**

Mr. Smith reviewed with the Board the following

- Board Calendar for the 2005-2006 school year
- Administrative Calendar for the 2005-2006 school year
- Budget Calendar for the 2005-2006 school year
- Updated Action Item List
- Status of School Resource Officer
- Junior High Washington D.C. Trip
- Sixth Day Attendance Report

Mr. Wleklinski commented on the School Resource Officer program. He discussed the benefit of the program and suggested that the board discuss this program and its costs at a future finance meeting.

**Action Items**

Add School Resource Officer Program to a future finance meeting.

Mr. Smith will advise the Mayor that the School Resource Officer Program will be discussed at a future Finance Committee

**5. Monthly Financial Report**

Ms. Gorla, CFO, presented a report updating Revenues and Expenditures to date.

Ms. Gorla handed out historical data to the Board. She suggested to the Board that the historical data should be discussed at the October Finance Committee.

Mr. Loew asked if Ms. Gorla could provide a better understanding of the accounts payables report. Ms. Gorla stated that the report should be discussed at both a Finance Committee meeting and at a Sites and Facilities Committee meeting.

| FUNDS           | Beginning Fund Balances | Rev. mtd       | Exp mtd        | Rev. ytd       | Exp ytd        | Transfers | Fund Bal.      |
|-----------------|-------------------------|----------------|----------------|----------------|----------------|-----------|----------------|
| Ed Fund         | \$2,429,926.30          | \$981,480.32   | \$1,541,995.73 | \$2,284,159.00 | \$3,528,365.07 |           | \$1,185,720.23 |
| O&M             | \$590,514.65            | \$84,643.86    | \$203,250.64   | \$226,032.01   | \$395,372.37   |           | \$421,174.29   |
| B&I             | \$1,644,141.96          | \$92,616.19    | \$201,380.34   | \$255,075.56   | \$456,412.22   |           | \$1,442,805.30 |
| Trans.          | \$964,254.12            | \$15,304.86    | \$62,420.66    | \$44,293.72    | \$132,725.70   |           | \$875,822.14   |
| IMRF/ SS        | \$224,953.05            | \$49,600.87    | \$35,594.66    | \$121,150.46   | \$83,881.52    |           | \$262,221.99   |
| S&C             | \$751,083.22            | \$9,839.52     | \$11,547.50    | \$36,450.98    | \$11,862.50    |           | \$775,671.70   |
| W/C             | \$1,324,170.93          | \$3,471.83     | \$0.00         | \$7,708.13     | \$0.00         |           | \$1,331,879.06 |
| Total All Funds | \$7,929,044.23          | \$1,236,957.45 | \$2,056,189.53 | \$2,974,869.86 | \$4,608,619.38 | \$0.00    | \$6,295,294.71 |

**6. Curriculum Report**

- 6.1 Dr. Thornhill presented an Annual Yearly Progress Review of ISAT Testing Results. The report covered the following areas:
- revised  
10/17/2005
- Administrative Procedure
  - Testing Procedure
  - Test Data
  - Adequate Yearly Progress

Recommendations included:

- Continue procedures already in place with regard to examining and analyzing test scores
- Ongoing focus in the area of Reading in Focus for 2005-2006
- Design and Implement approaches for disaggregated group scores
- Continue Professional Development

Mr. Lawrence asked about progression of learning in reading. Are reading programs consistently aligned in K-4 buildings for students to enter Prairie Hill at the same skill level. Mr. Lawrence desired a specific timeline for this review and evaluation to be conducted.

AYP linked to math scores. The question was asked if there are steps that can be taken to address math at the K-6 level to assist at the junior high level. Mrs. Geoglein stated that the testing items in question are topics of study only addressed during junior high.

Mr. Wleklinski would like to see those students who are failing be addressed. The lower two quartiles are increasing. Are we looking back at disaggregated group to see where things can be addressed at an earlier level.

Dr. Thornhill described the processing in place to improve our weaker areas.

## 6.2 Special Education Report

Mrs. Barton presented a program to recruit and hire staff for the Speech and Language Pathology Department. Also discussed was criterion in establishing when fluidity need exists based not just on mandated overall numbers but the needs of the children as specified in individualized education plans.

Discussion ensued on how the District will go about filling the positions. It was decided that using a contract agency should be utilized immediately and the position will be posted. This will allow the District to immediately meet the needs of students while hiring the best people to fill the positions.

Community members spoke of their dissatisfaction with the current allocation of IEP minutes. Ms. Spoor reviewed the current program with the Board, informing them of how the IEP minutes are determined and utilized. There was further discussion that IEP expectations are not be fully understood and properly communicated to the parents.

### **Action Item**

Mr. Smith will investigate the program and usage of IEP minutes

Mr. Smith and the Administration will provide an ECE program recommendation to the Board of Education at the October Board Meeting.

## 7. **Committee Reports**

### 7.1 Finance

Mr. Ruelle reviewed the September 19<sup>th</sup> Finance Committee meeting.

### 7.2 Goals (Committee of the Whole)

Mr. Loew reviewed the September 10<sup>th</sup> Committee of the Whole Meeting. The Board worked with a facilitator from IASB to set goals for the district. Mr. Loew stated that the Board developed five global goals for the District and then goals for superintendent which will filter down to principals and staff.

7.3 Policy – Report

Mr. Wleklinski reviewed the September 20<sup>th</sup> Policy Committee meeting.

7.4 Sites and Facilities

Mrs. Moxley reviewed the September 19<sup>th</sup> Sites and Facilities meeting.

7.5 SEDOM Board

Mrs. Moxley reviewed the information presented at a recent SEDOM meeting. The meeting was an annual meeting to approve the SEDOM budget. She noted that districts are allowed to ask questions, but not make changes to the budget. During the meeting the SEDOM Board approved a new executive board. They also adopted changes to the program.

Areas in SEDOM budget related to District 26:

- Health insurance increased
- All staff has received salary increases
- Number of students has not changed the number of staff due to severity of needs
- Pupil reimbursement has changed
- Cost differential daily rate is 96.50 cents new tuition rate is 148.18

7.6 Community Engagement Committee

Mr. Wleklinski reported on the September 15<sup>th</sup> Community Engagement meeting.

7.7 Cary 26 Education Foundation

Mr. Lawrence reported that the Education Foundation Board has two new members. Officers from last year will remain for another year. Activities will continue with quarterly grants. Foundation members will meet with teachers to remind them about the grant program. Business of the month will start in October.

**8. Consent Agenda**

Items removed

Mr. Loew removed item 8.5 and renumbered the item to 9.6

Mr. Jenner asked that 8.4 Employment, be removed from consent agenda until after Closed Session.

Motion was made by Member Lawrence and seconded by Member Moxley to approve Consent Agenda Items 8.1, 8.2, 8.3, 8.5, 8.6, and 8.7. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion passed on the items listed above.

8.1 Minutes from Previous Meetings

Minutes from the meetings held August 8, 22, September 6, 10, 15, 19, 2005 and Closed Session minutes from September 6, 10, 15, 2005.

8.2 Monthly Bills and Payroll in the amount of \$1,942,329.06

The question on the roofing payment invoices has been addressed. The amounts are correct and when added to what has been previously paid total the correct amount. There was previous retention of 10% on the previously invoiced amount when now added back in totals the correct number.

8.3 Resignations

| Name             | Position                        | Building                 | Resignation Date |
|------------------|---------------------------------|--------------------------|------------------|
| Deborah Gregoire | Lunchroom Supervisor            | Briargate                | 9/1/2005         |
| Jenny Padro      | Substitute Bus Driver           | Transportation           | 9/12/2005        |
| Susan Barrett    | ECE Aide / Lunchroom Supervisor | Deer Path                | 9/9/2005         |
| Denny McAuley    | Operations Manager              | Transportation           | 9/30/2005        |
| Enriqueta Rivera | Custodian                       | Maplewood & Prairie Hill | 9/17/2005        |

**8.4 Item 8.4 was deferred until after closed session**

Employment - The following employments are contingent upon satisfactory review of the Employee Criminal History Information Report.

Motion was made by Member Lawrence and seconded by Member Moxley to approve Consent Agenda Item 8.4. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion passed.

*New Positions*

| Name        | Position                  | Building      | Hire Date |
|-------------|---------------------------|---------------|-----------|
| Nancy Walsh | Learning Center Assistant | Cary Jr. High | 9/27/2005 |

*Existing Positions*

| Name             | Position                        | Building       | Hire Date    |
|------------------|---------------------------------|----------------|--------------|
| John Rekosiewicz | Substitute Bus Driver           | Transportation | October 2005 |
| Yolanda Hurtado  | Lunchroom Supervisor            | Deer Path      | 9/9/2005     |
| Ann Walsh        | Lunchroom Supervisor            | Deer Path      | 9/12/2005    |
| Brenda Carasella | Lunchroom Supervisor            | Deer Path      | 9/9/2005     |
| Susan Krettler   | Lunchroom/Playground Supervisor | Three Oaks     | 9/27/2005    |

*Expansion*

| Name         | Position  | Building      | Effective Date |
|--------------|---|---------------|----------------|
| Dorie Czubik | One-on-One Aide<br>Currently at 6.5 hours – expanding to 6.75 hours per day | Cary Jr. High | 9/16/2005      |

*Reassignment – this item was moved to closed session*

| Name          | Position                                   | Building  | Effective Date |
|---------------|--|-----------|----------------|
| Andrew Fekete | Long-Term Substitute 4 <sup>th</sup> Grade | Briargate | 9/21/2005      |

**8.5 Resolution to Adopt Fiscal Year 2006 Budget (Document 09-26-05 / 01)**

The Board was asked to approve the Fiscal Year 2006 budget realizing that later in the year we will amend budget.

**8.6 Recommendation to Allow Specific Closed Session Minutes to be Opened to the Public**

The Board Master calendar and the law requires a review of closed session minutes twice each year to determine if they can be opened to the public. Our procedure requires the Superintendent and the Board Secretary review those minutes and recommend those which no longer need to be closed. Meeting minutes are opened if information is public knowledge or no longer of a sensitive nature. Mr. Jenner and Mr. Smith reviewed all of the closed session minutes and recommend that the closed session minutes listed below no longer need to remain closed and will then be considered “Open” meeting minutes. The Board approved the following:

Closed Session Minutes to be opened to the public

|                   |                    |                    |                   |
|-------------------|--------------------|--------------------|-------------------|
| October 10, 1983  | March 11, 1996     | January 12, 2004   | January 26, 2005  |
| March 9, 1987     | April 8, 1996      | January 28, 2004   | January 27, 2005  |
| July 7, 1990      | September 23, 1996 | February 2, 2004   | January 28, 2005  |
| February 11, 1991 | December 9, 1996   | February 9, 2004   | January 31, 2005  |
| April 8, 1991     | February 10, 1997  | February 23, 2004  | February 3, 2005  |
| April 22, 1991    | February 24, 1997  | February 25, 2004  | February 4, 2005  |
| June 10, 1991     | March 10, 1997     | March 8, 2004      | February 5, 2005  |
| July 22, 1991     | April 28, 1997     | March 22, 2004     | February 7, 2005  |
| August 12, 1991   | May 12, 1997       | May 24, 2004       | February 28, 2005 |
| September 9, 1991 | June 9, 1997       | June 28, 2004      |                   |
| October 28, 1991  | August 11, 1997    | August 28, 2004    |                   |
| February 27, 1995 | September 8, 1997  | September 13, 2004 |                   |
| March 13, 1995    | March 23, 1998     | November 15, 2004  |                   |
| August 14, 1995   | June 14, 1999      | November 29, 2004  |                   |
| November 13, 1995 | February 14, 2000  | January 18, 2005   |                   |
| January 27, 1996  | January 13, 2003   | January 24, 2005   |                   |
| February 26, 1996 | September 8, 2003  | January 25, 2005   |                   |

- 8.7 Approval of 2005–2006 Applications for Recognition of Schools (Document 09-26-05 / 02)  
Each year the Board of Education is required to approve the applications for each school to receive recognition. District 26 schools will receive recognition for the 2005-2006 school year pursuant to Section 2-3.25 of the School Code and the 23 Illinois Administrative Code, Part I after approval.

## 9. **Agenda Items Requiring Discussion and Board Approval**

### 9.1 First Reading of Updated Board Policy Manual

After extensive review in conjunction with the Illinois Association of School Boards, the Policy Committee recommended approval of the first reading of new draft policies. These revisions will bring District 26 into up to date compliance. The new policies will be on public display prior to a second reading and adoption to occur on October 17<sup>th</sup>, 2005.

Motion was made by Member Wleklinski and seconded by Member Ruelle to approve the first reading of the new draft policies and to put the draft policy manual on public display prior to a second reading and adoption to occur on October 17, 2005. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion approved.

### 9.2 New Board Goals, Objectives, Administrative Action

New board goals were developed in conjunction with the Illinois Association of School Boards.

Motion was made by Member Moxley and seconded by Member Wleklinski to approve the new board goals developed in conjunction with the Illinois Association of School Boards. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion approved.

### 9.3 Awarding of Detention Pond Bids

After review at the building and finance committee meetings, the finance committee is recommending awarding of the bid to complete the Junior High Detention Pond Project to Fritz Landscape Company of Wauconda in an amount of \$59,205.

Motion was made by Member Moxley and seconded by Member Lawrence to award the Detention Pond Bid to Fritz Landscape Company of Wauconda in an amount of \$59,205. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion approved.

### 9.4 Awarding of Utility Bids

#### **Electric**

After review of utility bids at the finance committee, the finance committee is recommending that IEC be awarded the contract for Electric service for a period of one year beginning October 1, 2005.

Motion was made by Member Ruelle and seconded by Member Moxley to approve the awarding of the Electric Utility Bid to IEC for a period of one year beginning October 1, 2005. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion approved.

#### **Natural Gas**

After review at the finance committee, the superintendent will develop additional information regarding the two low bids for this service. This information will be delivered to the board as to the best option for the district to enter into an agreement through April 2007 for natural gas service.

Motion was made by Member Lawrence and seconded by Member Moxley to approve the awarding of the Natural Gas Utility Bid to the lowest bidder by the end of the business day on September 27, 2005 for a period of 6 months beginning October 1, 2005.. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion approved.

- 9.5 Change of Board Meeting Location for October 17 to Maplewood School (422 Krenz Avenue) Motion was made by Member Moxley and seconded by Member Ruelle to approve that the October 17, 2005 Board of Education Meeting be held at Maplewood School at 7:00 p.m. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley, Jenner. Voting nay: None. Motion approved.
- 9.6 Resolution to Adopt Fiscal Year 2006 Budget (Document 09-26-05 / 01) Motion was made by Member Ruelle and seconded by Member Moxley to approve the adoption of the fiscal year 2005-2006 budget. Voting aye: Lawrence, Ruelle, Loew, Wleklinski, Moxley. Voting nay: Jenner. Motion approved.

## 10. Topics for Discussion

### 10.1 Items Related to Student Achievement

*Gifted Differentiation Pilot Program* – Mr. Smith presented the Board with a pilot program that was developed after dialogue with board, staff, and parents.

The program will include the addition of one FTE teacher and 6 coaches.

Discussion ensued about how the gifted program is related to differentiation. Also discussed was the timing of the program. Mr. Loew asked if the board has consensus that Mr. Smith's plan is acceptable and that he should continue moving forward with his plan and a version thereof. Consensus from the Board was that the top two priorities are the Gifted and Special Education programs.

*Flexible Service Model for Learning Centers* – Mr. Smith briefly discussed the plan and stated that it has already been implemented.

*Constitution Day Activity Reports* were given to board. This item was added to the agenda to be sure the District was in Federal Compliance with this activity.

### 10.2 Items Related to School Operations

*Fees- POM* – There is a new Board policy pending on first reading stating that the fee collection should not exceed the actual operating costs of the program. A fee should perhaps be to look at total operational costs divided by participants and a fee of that approximate amount be assessed. Mrs. Goeglein addressed the Board and stated that the current fee of \$200.00 is too much and that participation has dropped due to the cost. She stated that if the fee were decreased that more students would enroll. The Board directed Mr. Smith to work with the administration to adjust the fee and report back to the Board in October.

*Band Capital Update* – Ms Gorla report - Due to time constraints this item was deferred to the October meeting

*Review of Emergency Medical Plan- Defibrillators* – sample plan to be presented. Due to time constraints this item was deferred to the October meeting

*Parental / Employee Involvement & Access to our Schools* – Information from each school was given to the Board for review. Mr. Loew stated that he wanted to make sure that we reiterated that as a Board we want parents and volunteers to be welcome. The information received was a good beginning, but he would like to see the process more uniform between schools.

### 10.3 Items Related to District Operations - Due to time constraints this item was deferred to October

*Update on State Audit process* and any preliminary findings – Ms. Gorla

*Affordable Housing Alliance Lawsuit update*

10.4 Items Related to Board Operations

Mr. Loew appointed Steve Bush to the Finance Committee.

*Propose organizing a Formal Meeting with State Legislators- Education or PAC formation – Due to time constraints this item was deferred to October.*

October IASB Dinner Meeting Reminder – 6:00 at McHenry High School West

**11. Public Comments**

None.

**12. Closed Session for the purpose of discussing specific personnel**

Mr. Loew requested a motion to go into closed session for the purpose of discussing specific personnel. Motion was made by Member Moxley and seconded by Member Lawrence. The time was 11:20 p.m.. Voting aye: All ayes. Voting Nay: None. Motion approved. The Board moved to closed session.

Returned to open session at 12:32 a.m.

**13. Adjournment**

Member Ruelle moved and Member Lawrence seconded the motion to end meeting at 12:34 a.m. Voting aye: All. Voting Nay: None. Motion approved.